

Talented Athlete - Application Form

In recognition of the commitment needed to participate at an elite level in sport, the Armagh, Banbridge and Craigavon Sports Forum have grants to assist with inherent costs in training, competing and accessing **relevant** training facilities (Leisure Access Card). This application form should be used by **amateur athletes who reside in the Armagh City, Banbridge and Craigavon Borough Council area** and have competed at **International, National or Provincial level**. Individuals must also be affiliated, either individually or by Club, to the Sport Northern Ireland, Sport Ireland or UK Sport recognised Governing Body. Individuals must belong to a Club who is affiliated to the Sport Forum, otherwise they will need to affiliate themselves as an individual.

Please read the attached grant aid scheme guidance notes carefully before submitting your application which must have all relevant sections completed for the Talented Athlete Grant and/or Leisure Access Card applications. An accompanying letter confirming selection from your sport's Governing Body, stating dates and venues of competitions, or training and any Governing Body contribution being made to you as the athlete, **must** be submitted with your application.

Individuals may hold one successful grant per financial year for up to 50% of eligible costs up to a maximum of £400. Two applications will be accepted where the 1st one is only for a leisure access card and the 2nd is for grant aid (or vice versa). The Armagh, Banbridge and Craigavon Sports Forum is committed to promoting equality of opportunity for all. In recognition of the fact that certain categories of person may incur additional costs in participating in sport e.g. participants with a disability, will be paid at 75% of cost up to maximum of £400.

From the 1st April – 31st March individuals can apply for grant aid at anytime of the year **as long as the event or training has taken place. The form however must be received by 30th April when applying for a grant for the previous financial year. Applications received after this date will not be accepted.**

All applicants will be required to complete a competition report form which will sent out with your grant.

Items Eligible For Funding
<ul style="list-style-type: none"> • Mileage to squad training sessions and competitions @ 25p a mile* • Travel expenses (i.e. boat, bus, flights, train) • Accommodation expenses @ £30 maximum per night* • Competition entry fees • Player contributions to NGB for costs associated to any of the above

**Please note only items listed above are eligible for funding. Mileage and accommodation will be paid at the stated flat rate. All other expenditure will be paid up to 50% of eligible costs. Only accommodation relevant to competing will be paid.*

Application Form

1. What are you applying for:

Talented Athlete Grant

Leisure Access Card Facility: _____

2. Name: _____ Date of Birth: _____

Address: _____

Town: _____ Postcode: _____

Tel. No. (H): _____ Tel. No. (M): _____

Email: _____

* If the Talented Athlete is under 18 please provide contact details of parent/guardian.

3. Name of Club / School: _____

4. Sport Represented: _____

5. Governing Body: _____

6. Governing Body Contact Name: _____

Address: _____

Town: _____ Postcode: _____

Tel. No. (W): _____ Tel. No. (M): _____

Email: _____

7. Please provide details of the competition(s) you have been selected for by your Governing Body. (Please include all competition details including, competition name, date(s), and venue(s) and ensure you have attached the letter from your governing body which confirms this in detail). Please detail only the expenditure incurred by you as an individual.

COMPETITION				
DATE (S)		VENUE		
Accommodation <i>No of Nights</i>		Cost	£	Receipt/Invoice must be included
Travel <i>le flight/boat/train/bus</i>		Cost	£	Receipt/Invoice must be included
Mileage <i>Please detail each journey</i>	From <i>le Home/hotel</i>	To <i>le Hotel/competition</i>	No of Miles	Fuel receipts are not required
	TOTAL MILEAGE			
Entry Fee into competition		Cost	£	Receipt/Invoice must be included
Player Contribution		Cost	£	Letter from Governing Body indicating the amount paid

Mileage associated with training for the above competition					
Please provide a training schedule from the Governing Body to match the sessions detailed below					
From	To	Return Journey (Please tick)	No of Miles	No of Sessions	Total
TOTAL MILEAGE					

If you are applying for more than one competition please photocopy this page for each competition you are claiming grant aid for.

Please only outline costs where you can provide evidence of expenditure. We cannot fund any expenditure where we don't have receipts/invoices or confirmation from the Governing Body for.

If the Player Contribution covers accommodation/travel/entry fee then they do not need to be listed separately in the table – just indicate the contribution made by to you the Governing Body

Receipts/Invoices must be in the name of the individual (or parent if under 18yrs) or if it is a group booking the individual must be named on the invoice.

8. Have you applied for, or are you in receipt of funding from other agencies, such as your Sport's Governing Body in respect of the application being applied for?

Yes No

If yes, please give details below:

Organisation	Details	£

9. Declaration

I have read and understood the Grant Aid Scheme Guidance Notes and certify that the information submitted is accurate to the best of my knowledge and belief.

Signed: _____ (Applicant) Date: _____

Signed: _____ (Governing Body Representative) Date: _____

Armagh, Banbridge and Craigavon (ABC) Sports Forum, which you are submitting this information to, is collecting this data in conjunction with Armagh City, Banbridge and Craigavon Borough Council, for the purposes of the Sports Grant Aid Scheme. Any personal data submitted will be retained securely and in line with Armagh City, Banbridge & Craigavon Borough Council's Records Retention and Disposal Policy. We will not disclose your personal data to other persons or organisations; however, we may have to disclose where law requires it.

Checklist

Please return this application ensuring that you have ticked each of the below boxes

- Application completed in full
- Letter of Selection from the Governing Body included
- Receipt/Invoices or Governing Body confirmation for all expenditure being claimed for included
- List of Governing Body training sessions not required
- Application signed by Individual
- Application signed by Governing Body

Please note that incomplete applications will not be assessed.

Armagh, Banbridge Craigavon and Sports Forum c/o Anne Benson, Sports Development, Lough Neagh Discovery Centre, Oxford Island, Lurgan BT66 6NJ. 028 3831 1693

