

CRITERIA FOR REGULAR BOOKINGS AT ABC LEISURE FACILITIES

Coaching and Non-Coaching Clubs

Applicant groups shall:

- a. be located within the Borough and/or the majority of its users are residents of the Borough;
- b. not distribute profits to any person or entity;
- c. not carry out an activity at the ABC leisure facility which conflicts with any Council operated activities at the chosen leisure facility;
- d. endeavour to increase the number of people who regularly participate in physical exercise;
- e. assist the Council in delivering a wide and varied range of activities which contributes to the Council's Health Agenda.

Coaching Clubs Only

In addition to the above, applicant groups who coach an activity shall also:

- f. be formally accredited to a National Governing Body (NGB) (relevant to the coaching clubs activity);
- g. ensure that the club's coaches/instructors have obtained minimum qualifications to provide activities to members and/or the public;
- h. hold and maintain insurance appropriate to the activity they intend to carry out at the ABC leisure facility.
- i. comply with equality legislation and guidance from the Equality Commission NI in respect of their membership policy.

Non-coaching groups/clubs

Non-coaching groups/clubs are defined, for the purposes of the Criteria, as informal groups who regularly meet to undertake a leisure activity with no coaching and are not required to be formally constituted.

Coaching Clubs

Coaching is defined, for the purposes of the Criteria as "training or instruction by an appropriately qualified coach". Coaching clubs will, in addition to the Criteria for non-coaching clubs/groups also be required to hold insurance, ensure that their instructors are appropriately qualified to coach (in order to protect their members) and be affiliated with a National Governing Body (NGB) for their activity.

GUIDANCE DOCUMENT FOR APPLICANTS

EXPRESSIONS OF INTEREST

APPLICATIONS FOR THE BOOKING OF REGULAR TIME SLOTS

If you want more information about this application process please contact sllcbookings@armaghbanbridgecraigavon.gov.uk

WHO DOES THIS GUIDANCE APPLY TO?

This guidance document applies to sporting clubs who wish to apply to book regular time slots.

Under the application criteria, sporting clubs are divided into two categories and different eligibility requirements apply to each.

Non-Coaching Clubs - informal clubs who regularly meet to undertake a leisure activity with no coaching undertaken and are not required to be formally constituted.

Coaching Clubs - clubs which provide formal training or instruction to their members, are constituted, insured and affiliated to a National Governing Body for their activity.

NON-COACHING CLUBS

In order to be eligible to apply for the booking of regular time slots at xx for Non-Coaching Clubs must provide evidence ('supporting documentation') to the Council that:

- a. they are located within the Borough and/or the majority of its users are residents of the Borough;
- b. they do not distribute profits to any person or entity;
- c. they will not carry out an activities which conflicts with any Council operated activities;
- d. they will endeavour to increase the number of people who regularly participate in physical exercise;
- e. they will assist the Council in delivering a wide and varied range of activities which contributes to the Council's Health Agenda.

COACHING CLUBS

In order to be eligible to apply for the booking of regular time slots.

Coaching Clubs must provide evidence ('supporting documentation') to the Council that:

- a. they are located within the Borough and/or the majority of its users are residents of the Borough;
- b. they do not distribute profits to any person or entity;
- c. they will not carry out an activity which conflicts with any Council operated activities;
- d. they will endeavour to increase the number of people who regularly participate in physical exercise;
- e. they will assist the Council in delivering a wide and varied range of activities which contributes to the Council's Health Agenda;
- f. they are formally accredited to a National Governing Body (NGB) (relevant to the coaching clubs activity);
- g. they can guarantee that the club's coaches/instructors have obtained minimum qualifications to provide activities to members and/or the public;
- h. they hold (and shall maintain) insurance appropriate to the activity they intend to carry out.
- i. they comply with equality legislation and guidance from the Equality Commission NI in respect of their membership policy.

APPLICATION PROCESS

If you are interested in applying to book regular time slots at one of the Indoor Facilities for your activity you must:

- Submit a copy of the Council's Application Form to the Council by 4:00pm on the Wednesday 30th November 2022. The Application Form can be located at getactiveabc.com/news
- With your Application Form you **must** also submit supporting documentation to the Council to show that your club fully meets the eligibility criteria (for your club type) which is set out above. If you cannot evidence that you fully meet the criteria your Application Form will not be assessed by the Council.
- A copy of your Application Form and supporting documentation should be submitted to the Council at: sllcbookings@armaghbanbridgecraigavon.gov.uk
- Applications will be assessed by the Council and clubs will be informed as to whether or not their application has been successful by 12th December 2022. If successful your club will be required to sign the Council's booking terms and conditions. Please note that the Council's decision is final.