Armagh City, Banbridge & Craigavon Borough Council

Expression of Interest Application Form

Christmas Markets at South Lake Leisure Centre

Please select which event you are interested in attending:

☐ **The Big Christmas Light Switch On** (Thursday 3 December)

☐ **South Lake Christmas Markets** 12-22 December 2026 [excluding 18 December]

☐ **Both**

Please select what best fits your application

☐ **Company***

☐ **Solo trader**

☐ **Charity organisation**

*Please note you must provide employers liability for companies and public liability insurance

Do you trade in the Armagh, Banbridge and Craigavon Borough council area?

☐ **Yes** ☐ **No** Postcode / location _____

Is your product relevant to the Christmas/Winter theme - is it giftable?

☐ **Yes** ☐ **No**

Is the product you are offering original/different from others?

☐ **Yes** ☐ **No**

Please outline what your product is:

Are the prices reasonable and accessible for a broad audience?

☐ **Yes** ☐ **No**

Are the products Handmade and High quality?

☐ **Yes** ☐ **No**

Does the stall contribute to the festive look of the market? (Lighting/ décor etc.)

☐ **Yes** ☐ **No**

Does the stall offer any experience or engagement? (demos/samples)

☐ **Yes** ☐ **No**

Name of Vender:

Contact Name: **Contact Number:**

_____ _____

Email address:

_____

In this section we require you to set out your intentions for use of Council Christmas Market

Please answer all questions below.

Question 1
Please outline what you intend to sell at your stall at the Christmas market. Please note no food products can be sold.

Question 2
Please outline who your intended audience is for sales at your stall?

GUIDANCE

This guidance applies to all applicants who wish to apply to book a slot at ABC Council Leisure Facilities.

Applications shall be scored on the information provided so it is important to provide as much relevant detail as possible

Allocation of available time slot will be offered to highest score, followed by second highest score and so on until all available slots have been offered.

Process for offering time slots

All successful applications will be offered a slot at the Christmas markets here at South Lake Leisure Centre.

Please return completed applications to
Peter.McAtasney@armaghbanbridgecraigavon.gov.uk

Expression of Interest Deadline:
Applications should be submitted by **12 November at 5pm** for The Big Christmas Light Switch On event or **19 November at 5pm** for the South Lake Christmas Markets events